

**Queries and Clarifications- Hiring of Agency for Providing Technical Assistance in Strengthening Bank Sakhi programme of BRLPS under NRETP dtd 13/01/2021**

| SL | Queries   | Clarifications   |
|----|---|--|
| 1  | Our experiences of the similar assignments are ongoing and still the services are continuing. We assume that the ongoing assignments are also considered. Kindly confirm.   | Agencies are requested to submit only those assignments that are similar and complete.<br><br>Agencies are also requested to present a completion certificate from the client against whatever assignment they are giving.   |
| 2  | Kindly confirm where to upload the commercials, as all the financial forms in the RFP is struck.  | A separate Excel has been provided on the e-procurement portal for financial submission; agencies are directed not to mention any financial details in the technical proposal, by doing so your proposal will be canceled.   |
| 3  | We find the eligibility of the field team are on higher side, In general the filed team staffs, due to the nature of their job which will be more travel oriented to remote areas across the states, will be with lower qualification than the expected and so the retention of field staffs within the same organization is also crucial. Hence the experience of the particular field staff in the same domain may not be in par to the expectation of the RFP. Considering the above facts we request the department to relax the education qualification and experience in this domain. | No change;<br><br>The eligibility and experience criteria mentioned in the ToR are minimum and required for the success of the assignment.<br><br>However, the successful agency will submit the CV of the entire field team before the concerned team of BRLPS before hiring for this assignment for evaluation.  |
| 4  | <ul style="list-style-type: none"> <li>▪ Kindly confirm any RFP fees and EMD to be submitted along with the proposal.</li> <li>▪ Please could you kindly clarify if there is a bid processing fee for this proposal</li> </ul>  | There is no charge for RFP and EMD. The agencies will only have to pay a tender processing fee of Rs 1,180.00, which is charged by the e-procurement portal.   |
| 6  | The list of personnel requests a team of 30 experts to be posted. However, the marking criteria, lists the marks for only 7 key positions. Please could you clarify how many CVs need to be provided by the applicant firm and what will be included for marking?   | The agencies need to provide CVs of the seven (07) key professionals as mentioned in the clause No. 21.1 (for FTP) in the data sheet of RFP. These CVs will be evaluated by the technical experts of BRLPS, who will mark these CVs as per given number in that clause.<br><br>Moreover agencies are free to submit CVs of rest of the professionals matching to the eligibility criteria mentioned in the ToR of RFP but their CVs will not be evaluated for marking purpose. |
| 7  | Please could you kindly clarify if there is scope for replacement of profile/ CV after EoI stage?   | It is recommended that no replacement be made by the selected agency except the direction from BRLPS, but in the adverse situation the selected agency may request a replacement in accordance with clause no 12.7 of GCC.   |
| 8  | In the remuneration aspect of the financial proposal, we would like to add management cost of IFMR, apart from institutional overheads. Please could you kindly clarify which subheading would management cost fall under?  | A separate Excel has been provided on the e-procurement portal for financial submission; agencies are directed not to mention any financial details in the technical proposal, by doing so your proposal will be canceled.   |